

**STATE BOARD ADVISORY PANEL
FOR SPECIAL EDUCATION**

The Arizona State Advisory Panel for Special Education held a meeting at Arizona Department of Education, 1535 W. Jefferson, Room 417, Phoenix, AZ on September 17, 2002, from 9:00 a.m. to 3:00 p.m.

Members Present

Caroline Alcaida
J'Anne Ellsworth
Ida Fitch
Valerie Huber
Barbara Kilian, Co-chair
Kathleen McCoy, Vice-chairperson
Bill Rabe
Terisa Rademacher, Co-chair
Sue Tillis
Marta Urbina
Penny Webb
June Wood

Others Present

Lynn Busenbark, ADE/ESS
Steve Mishlove, ADE/ESS
Jeannette Zemeida, ADE/ESS
Carol Massanari, Mountain Plains Regional
Resource Center

Members Absent

Ron Cleveland
Dennis deNomme
Linda Irvin
Mary Schabarum

Minutes Approved (As Read)(As Amended)

Chairperson: _____
Signature Date

Topic	Discussion	Outcome
1. Call to order.	Barbara Kilian, Co-Chairperson, called the meeting to order at 9:05a.m. Note: Short of quorum at beginning of meeting. Items on agenda were rearranged so that meeting could continue.	1. None.
2. Public comment.	Teri Rademacher welcomed the public in attendance. She explained to those present the procedures for making a comment. Anyone wishing to comment on an agenda item was asked to fill out a brief questionnaire stating which agenda item they wished to comment on. That person would then be called on when that item was discussed.	2. None
3. Introduction of New State Board Executive Director	<p>Lynn Busenbark, Director of Program Support, Exceptional Student Services, Arizona Department of Education, introduced Christine Farley, the new State Board Executive Director.</p> <p>Ms. Farley explained the delay in appointing new members to the Special Education Advisory Panel. The delay was due to the fact that none of the current board members, nor Ms. Farley, has participated in the selection process before and wanted to take their time in creating procedures and to give each applicant the proper consideration.</p> <p>Ms. Farley also let the Panel know that she is looking forward to working with them on future projects, including the upcoming rule changes.</p>	3. None
4. Approval of July 30, 2002 minutes	At 9:10 a. m. a quorum was present. Valerie Huber made a motion and seconded by Ida Fitch to approve the minutes of the July 30, 2002 meeting.	4. Motion carried.
5. SEAP	<p>During her presentation Christine Farley told the Panel that the new members would be appointed at the next State Board meeting on September 23, 2002.</p> <p>The Panel reviewed the draft certification recommendations memo they received prior to the meeting. The memo outlined recommended changes to Certification rules. Teri fielded questions from members regarding contents of the memo. Changes were made to the wording in bullet no. 4; bullet no. 3 was eliminated. R7-2-602 (referred to in bullet no. 6) will be included in memo.</p> <p>Ms. Farley informed the Panel that the State Board has opened the docket for Certification rules. They are currently operating under emergency rules. They are currently making changes, hoping to get another six months extension for emergency rules. The goal is to have the permanent Certification rules in place by next school year. A public hearing is planned for October but a date had not been set as of the September SEAP meeting.</p> <p>Teri determined that the memo needed to be submitted to Joan MacDonald, Dr. Charles Wiley and Christine Farley as quickly as possible. J'Anne Ellsworth volunteered to be the contact person listed on the memo.</p>	5. Motion carried

Topic	Discussion	Outcome
	Bill Rabe made a motion, and seconded by Valerie Huber to approve the Certification memo, as amended.	
6. OSEP Conference	Barbara Kilian gave a report on the OSEP Conference held in Arlington, VA in July. The main focus of the conference was No Child Left Behind and the Reauthorization of IDEA. Members of the President's Commission on Excellence in Education attended each session. Barbara supplied members with some of the materials she obtained at the conference. Lynn Busenbark and Steve Mishlove also talked about the sessions they attended.	6. None
7. Exceptional Student Services (ESS) Report	<p>Lynn Busenbark informed the Panel that Arizona was awarded a State Improvement Grant (SIG). The total comes to a little less than one million dollars a year for five years. The grant contains three goals: increase the number of fully certified special education teachers; improving the outcomes, both procedure and outcome-oriented issues in charter schools; and improve reading outcomes in the state.</p> <p>ESS will be hiring new personnel to facilitate the goals outlined in the SIG.</p> <p>Steve Mishlove reported that ADE/ESS is almost out from under the consent decree. It is scheduled to end in September. The review team will be disbanded 60 days after the last claim is submitted.</p> <p>Protocols are being created to solve the issue between the Dept. of Education and Behavioral Health Services regarding the Intergovernmental Agreement that serves students placed in private residential facilities. Steve provided drafts of the protocols to the Panel and asked that any comments or suggestions be sent to him by the end of the following week.</p> <p>ESS is currently trying to initiate the Integrated Services Project. This project will focus on all types of disabilities that involve more than one agency in the delivery of services. Nine districts/charters have been selected to participate in the pilot project.</p> <p>Lynn gave a report on LETRS (Language Essential for Teachers of Reading and Spelling) Training. The goal is to have 14 specialists identified (one in each county) who would then be able to train other teachers throughout the state. Three teachers have been selected so far. This program is curriculum-free, focusing on how to teach reading and spelling without using a specified model. A Train the Trainers program is being developed. The next LETRS trainings will be in December and the Spring of 2003.</p> <p>Steve reminded the Panel that the Transition conference would be starting the next day, Sept. 18-20, 2002. The districts/charters that received grants through the Transition Outcomes Project would be participating in a preconference session that would give them more information on the grant requirements.</p>	7. None

Topic	Discussion	Outcome
	<p>A discussion followed regarding transition requirements.</p> <p>Most of the ESS specialist vacancies have been filled. There is one more position to be filled in Flagstaff.</p> <p>There is a counseling document being printed that will be distributed at the Director's Institute. It should be helpful to schools and families in providing information regarding available counseling services.</p> <p>DES has not signed the Child Find IGA yet. They have requested a rewrite to change the agreement to a 3-year agreement instead of a 5-year agreement. Supt. Molera will sign the agreement when it is ready.</p> <p>Mountain Plains Regional Resource Center and ESS had a focus group meeting scheduled to follow the SEAP meeting regarding services to ADE/ESS. SEAP members were invited to attend.</p> <p>ESS will be making changes to monitoring this year. It will encourage districts/charter schools to be more independent during the monitoring process.</p> <p>Panel members asked the ESS Directors about the impact that Arizona's budget shortages is having on ADE/ESS. The directors explained that the majority of the funding for ESS is federal money. The programs will not be significantly affected. However, the state-funded programs have no money and this may affect schools in the future.</p> <p>The Parent Information Network (PINS) and Parents Are Liaisons to Schools (PALS) networks are holding a fall forum for parents on October 5, 2002, entitled "Get Your Fix on Route 66". The forum focuses on how to navigate the special education arena for parents of children with special needs.</p> <p>SEAP will not have a table at the Director's Institute. They will be distributing the member list, a list of meeting dates and the brochure to all participants in their conference folders.</p>	
8. Reopening State Regulations	<p>The Panel went over suggested changes, item by item. Discussion took place on suggested changes. Suggested changes were made to areas in sections 401, 405 and 408. There was no discussion on parts 402-404, areas that concern private schools and the voucher program. However, these areas may need to be revisited at a future date. Suggested changes included the addition of language regarding consultative services in R7-2-401 (F) and a timeline for ESY determination by the IEP team was set.</p> <p>Lynn will incorporate recommended changes and distribute to SEAP.</p>	8. None

Topic	Discussion	Outcome
9. Work Session	<p>Carol Massanari, Co-Director of the Mountain Plains Regional Resource Center, facilitated the conclusion of the SEAP work session to create new goals.</p> <p>The materials created at the previous meeting were reviewed. Carol used these ideas as the starting place for the rest of the work session.</p> <p>Four goals for the next two years were identified: 1) To work collaboratively with the State Board of Education, as part of the solution; 2) to create awareness and sharing of information collectively; 3) to have an impact on teacher preparations; and 4) to generate and document public input. SEAP now needs to decide how to achieve these goals.</p> <p>Carol will compile the information discussed during the work session and submit it to Jeannette Zemeida for dissemination to SEAP.</p>	9. None
10. Next meeting and agenda items.	<p>The following items were proposed for the agenda for the Nov. 19, 2002 meeting in Phoenix.</p> <ul style="list-style-type: none">◆ Certification report, Joan McDonald◆ Focused Monitoring report, John Copenhaver◆ Welcome new members◆ Route 66 report, Valerie Huber	10. None.
11. Adjournment	<p>Seeing no further business, Teri Rademacher adjourned the meeting at 2:45 p.m.</p>	11. Adjournment.